



EXHIBITOR INFORMATION

- Registered vendor reps are welcome to attend any of the agenda presentations throughout the 2-day conference.
- Registered vendor reps may also attend the Welcome Reception on Wednesday, September 25, 2024, starting at 6:00 PM at Big Grove Brewery.

Set-Up	<p>Wednesday, September 25 – From 4 PM - 10 PM <i>(Booths will be located in a locked room)</i></p> <p>Thursday, September 26 – From 6 AM - 8 AM</p> <p>Each exhibitor will have a 6'x30" table, (2) chairs, complimentary WiFi, complimentary electricity (if indicated during registration).</p>
Display Hours	<p>Thursday, September 26 from 7:30 AM – 5:30 PM <i>Check in at the registration table on September 26 to get your name badge.</i> (No breakdown prior to 5:30 PM)</p>
Lunch	<p>Vendors will eat lunch at 1:00 PM – after attendees are back in session. This provides maximum face time with attendees at your booths!</p>
Shipments	<p>Any equipment needing shipped to the hotel in advance of the conference, ship to:</p> <p>DoubleTree by Hilton ATTN: Jordan Childs – APWA Iowa Chapter Fall Conference 350 1st Avenue NE Cedar Rapids, IA 52401</p> <p>Please contact the hotel with any issues: jordan.childs@hilton.com</p>



**Bring some swag for door prizes to promote your company!
Give door prizes to staff at the check-in table or display in your booth and turn in by the end of day Thursday, September 26.**

(Please identify your door prize with your organization's name. Door prizes will be handed out after the last session on Friday.)